

Delivery Plan Y1 Workplan 2022-23

Blue = complete
 Red = missed deadline/unable to deliver
 Amber = at risk of non-delivery/not meeting deadline
 Green = on track to delivery by deadline

Ref	Programme/Projects	Project Name	Leadership Team (SRO)	Start Date	End Date	BRAG	Latest Update
AFHL01	Deliver on our Equality Outcomes and Mainstreaming Framework, report on our progress to both the IJB and the Risk, Audit and Performance Committee and plan to revise the EOMF in advance of the 2025 deadline.	Deliver EOM Framework	Alison MacLeod	01/04/2021	Mar-23	Green	Equality Outcomes and Mainstreaming (EOM) Framework is a standing item of Equalities and Human Rights (EHR) group agenda. A number of areas being progressed including; DiversCity Officers Network, delivery of the Staff Equality and Human Rights awareness programme, review of the partnership's Equality and Human Rights internal and external webpages, and development of the bi-annual report against delivering our Equality Outcomes.
AFHL02	Undertake and publish Health Inequality Impact Assessments (HIAs), where relevant, for major service change, in conjunction with people and communities with the relevant protected characteristics.	Publish HIAs	Alison MacLeod	01/04/2021	Mar-23	Green	New process and paperwork developed by EHR group and agreed by RAP Committee. Initial discussions have been held with report authors (required to provide HIAs) to begin embedding them into the process. Capacity has limited our ability to implement this at a wider scale thus far. Report Authors have been using the HIAs with Committee reports as required. Further work required to publish HIAs in line with review of website.
AFHL03	Make Every Opportunity Count (MEOC) by identifying any wider determinant issue and ensuring patients, clients and their carers are signposted to relevant services for help.	MEOC	Alison MacLeod	Apr-22	Mar-23	Green	MEOC training has been reviewed and updated. MEOC training delivered by Health Improvement Officer to approx. 50 new ACC Libraries. Roll out of MEOC training to other staff groups and volunteers.
AFHL04	Embed consideration of the impact of climate change in health and social care planning and in business continuity arrangements aiming to reduce our carbon footprint and deliver on our Net Zero emissions target.	Climate Change and NetZero	Martin Allan/Alison MacLeod/Shona Omand-Smith	Aug-22	Mar-23	Green	Climate change report approved by IJB on 29th November 2022. This included the climate change report for Scottish Government (subsequently submitted to Scot Gov on 30th Nov), and an IJB report detailing the work to be carried out under an ACHSCP climate change programme until March 2025. A strategic oversight group has been created with three SLT leads and NHSG & ACC climate change leads/ reps to oversee the programme being implemented. Further scoping is required to fully assess the work required.
AFHL04a	Engender cultural change around climate change across the Partnership, through effective training and awareness raising, enabling the creation of a climate-literate workforce.	Championing Carbon Literacy	Alison MacLeod	Oct-22	Sep-23	Green	Kick-off event is being planned and climate literacy training is being scheduled for two members of staff to then support the wider development of training for staff. Meeting is scheduled with ACC & NHSG green champions to identify possible lessons learned and collaboration opportunities.
AFHL05	Link in with local authority and third and independent sector providers to bring the Complex Care conversation to the fore and bring a degree of pace to achieving a solution for this area of need.	Complex Care Service Design	Kevin Dawson	01/06/2022	Mar-24	Amber	Meeting with care providers was undertaken on 2/12/2022. Proposal for quarterly meetings beginning in the New Year was agreed and arranged. The group focused on the challenges faced in relation to current rules on Housing Benefit and would like to explore this further with support from the ACC Housing Strategy Officer. Project end date is now reflective of the MHLD Portfolio Board approval of SBAR and SLT approval in November 2022.
AFHL06	Work with neighbouring areas to understand the scale of current service needs for complex care across Grampian.	Complex Care Partnership Working	Kevin Dawson	01/06/2022	Sep-23	Green	The Complex Care Business Case was issued to ACC Chief Officer on 1/12/2022 and thereafter approved by committee. This is now progressed to an Outline Business Case which is due to be completed by 28 February 2023. Accommodation modelling alongside the Hub will begin in the new year with a workshop scheduled for the 9 January 2023. TOR for the new Complex Care Programme Board and communication on the new governance structure have been issued to all members. Project end date is now reflective of the MHLD Portfolio Board approval of SBAR and SLT approval in November 2022.

AFHL07	Work with Children's Social Work and health services, to predict future demand for complex care.	Complex Care Future need/demand	Kevin Dawson	01/06/2022	Mar-24	Green	Children's Services to form part of a Complex Care Programme Board and Learning Disabilities Operational Group. This work will feed into LD Transitions project, looking at LD transitions pathway for Children, including Complex Care transitions. Data gathering continues. Project end date is now reflective of the MHLD Portfolio Board approval of SBAR and SLT approval in November 2022.
AFHL09	Continue to progress Mental Health and Learning Disabilities (MHL) transformation to evidence increased community delivery across secondary and primary care with a clear plan for 2022 and 2023 in place by June 2022.	MHLD Programme	Jane Fletcher/Kevin Dawson	01/06/2022	Mar-24	Green	MHLD Transformation Programme is continuing. The first MHLD Transformation Workshop took place on the 5 December 2022. The next is scheduled for 14 February 2023. Additional projects progressing are Nursing Workforce and Review of the Older Adult & Learning Disabilities Service Model (Temporary Ward/Day Hospital Closures). Regular updates to the MHLD Portfolio Board continue to be undertaken. Workstreams for AFHL09 are outlined in separate flash reports. Project end date is now reflective of the MHLD Portfolio Board approval of SBAR and SLT approval in November 2022.
AFHL09a	Implement the actions in the MHLD Transformation Plan (Forensic Services)	MHLD Programme	Jane Fletcher	01/06/2022	Mar-24	Green	MHLD Transformation Workshop on 5 December 2022 includes Forensic Services (Blair Unit). There will be an update on the progress of the Forensic Service Pathway Review Group (FSPRG) at the MHLD Transformation Workshop on the 14 February 2023. Decision on members of the Forensic Services Accommodation subgroup have still to be made. The next FSPRG meeting on the 26 January 2023 will discuss feedback on the PID focusing on Forensic Services Accommodation. Project end date is now reflective of the MHLD Portfolio Board approval of SBAR and SLT approval in November 2022.
AFHL09b	Implement the actions in the MHLD Transformation Plan (Psychological Therapies)	MHLD Programme	Jane Fletcher/Kevin Dawson	01/06/2022	Sep-23	Amber	Psychological Therapies (PT) Improvement Plan has been received by Scottish Government and feedback was shared with the PT Improvement Board on 19 December 2022. Subgroups supporting the work within the action log are beginning to be established. The Board has shifted to monthly meetings to accommodate the work required within each subgroup. Recovery & Renewal funding for this financial year has still to be determined. Project end date is now reflective of the MHLD Portfolio Board approval of SBAR, SLT approval gained in November 2022.
AFHL09c	Implement the actions in the MHLD Transformation Plan (L&D Health Checks)	MHLD Programme	Kevin Dawson	Aug-22	Sep-23	Amber	SG has confirmed funding allocation on 10/1/23 for spends 22/23. Working Group has re-established bi-weekly meetings to address model and Grampian-wide funding allocation. Governance and documentation being updated to reflect latest information. LDHCs for all population age 16+ to be offered by 31 October 2023.
AFHL09d	Implement the actions in the MHLD Transformation Plan (Public Empowerment & Engagement)	MHLD Programme	Jane Fletcher/Kevin Dawson	01/06/2022	Mar-24	Green	Monthly PEG meetings continue with representation from ACHSCP. A meeting with the Director of Health & Social Care Alliance Scotland, took place on 12 December 2022. Unfortunately due to technical issues this meeting was brief. However, Alliance is keen to support the vision for the PEG group and support requirements will be outlined in the new year. Project end date is now reflective of the MHLD Portfolio Board approval of SBAR and SLT approval in November 2022.
AFHL09e	Implement the actions in the Mental Health Learning Disabilities (MHL) Transformation Plan (Royal Cornhill Hospital Review)	MHLD Programme	Jane Fletcher	01/06/2022	Mar-24	Green	MHLD Transformation Programme is continuing. The first MHLD Transformation Workshop took place on the 5 December 2022. The next is scheduled for 14 February 2023. Additional projects progressing are Nursing Workforce and Review of the Older Adult & Learning Disabilities Service Model. Regular updates to the MHLD Portfolio Board continue to be undertaken. Workstreams for AFHL09 are outlined in separate flash reports. Project end date is now reflective of the MHLD Portfolio Board approval of SBAR and SLT approval in November 2022.
AFHL10	Explore opportunities for working with those on waiting lists to help support them while they wait, or divert them from the list	Waiting Lists Support	Claire Wilson		Mar-23	Not Started	<i>Focus initially on Unmet Needs and responding to current system pressures</i>
AFHL11	Plan service capacity to include the impact of the consequences of deferred care and Long Covid	Impact Deferred Care & Covid	To be re-assigned		Mar-23	Not Started	<i>Focus initially on Unmet Needs and responding to current system pressures</i>
AFHL12	Remobilise services in line with the Grampian Remobilisation Plan as soon as it is safe to do so	Deliver Remobilisation Plan	Leadership Team		Mar-23	Green	<i>Remobilisation Plan superceded by Grampian Delivery Plan. Relevant ACHSCP actions have been transferred to this and quarterly reports are being provided as per deadlines provided.</i>
AFHL13	Develop a plan ready to respond to increased demand due to covid variants or vaccinations	Covid19 Surge Plan	Martin Allan/Alison MacLeod		Sep-22	Complete	Plan approved by IJB on 11 Oct 2022

CT01	Redesigning Adult Social Work enhancing the role of Care Managers in playing a guiding role in the promotion of personalised options for care.	Redesigning Adult Social Work	Claire Wilson		Sep-22	Green	<p>All adult Social work teams have continued to receive an increased number of referrals . Within Care Management , who support Older adults and physical disabilities , we are continuing to transition model of response . Alongside this we have created an online referral form and a dedicated phone line for referrals which has supported ease of access for referrers.</p> <p>We are embarking on Small aids training which will enable our frontline staff to assess and provide Ot aids as part of their initial assessment . This will support timely enablement of clients alongside assisting reduce BAC/OT waiting lists .</p> <p>We are actively developing a TEC library which will be of great benefit to expanding staff knowledge in identifying technology that could support or replace existing care . In time we plan to look how to create an accessible TEC library to residents of Aberdeen City</p> <p>Within wider Social work redesign , we are actively undertaking a project around Hospital social work . This will enable us to explore the demands upon the team and how we can create a workforce that can respond.</p> <p>An extension to deadline is being sought via SLT</p>
CT02	Undertake a strategic review of specific social care pathways and develop an implementation plan for improving accessibility and coordination.	Strategic Review Social Care	Claire Wilson	Jul-22	Dec-25	Green	<p>Project Initiation Documents in place. Project Group set up. Multi-Agency Project Board set up to meet monthly. Stakeholder workshop session delivered. The key task for Y1 has been achieved as the Implementation Plan has been prepared and presented for approval to the Project Board. Further refinement has taken place on the Implementation plan which was considered at the Social Care Pathways Board meeting on 20th January 23. A Workshop on dveloping a 'preventative and proactive' approach is scheduled for February 24th with a range of Stakeholders to be included.</p> <p>Review of Hospital Social Work Pathways under way with a view to implementing identified tests of change once completed.</p>
CT04	Implement the recommendations from the current Adult Support and Protection inspection	ASP Recommendations Implementation	Claire Wilson	Jan-21	Mar-23	Green	<ul style="list-style-type: none"> • Improvement to recording by NHS Grampian staff of Adult Support and Protection (ASP) activity – Complete: training curriculum has been amended and a specific Practice Note issued to patient-facing staff. • Case conferences are taking place when needed, being addressed via Operational Procedures, Council Officer support groups, development of Meetings Guidance, and revised training for Case Conference Chairs. D365 'flags' will also assist. UPDATE: QA checks to be undertaken and findings considered • Chronologies & Protection Planning – In progress: Now covered in Council Officer training and Operational Procedures. With regards to the 'multi agency' perspective, work around this is to be progressed at a Grampian level, aligning to national work which is also being taken forward on the back of the revised national Code of Practice for ASP. • Access to Advocacy – In progress: A Strategic Assessment of the use of Advocacy in ASP is close to completion and will inform improvement work. UPDATE: Strategic Assessment in use of Advocacy in ASP completed and findings being taken into account as part of recommissioning of independent advocacy service. Findings also to be considered by Service Managers to inform work to improve practice and processes. • Multi Agency Evaluation & Involvement of staff in improvement work – In progress: A Performance & QA Sub Committee of the APC is progressing a multi agency QA programme, Multi agency events held (13/10 and 10/11). Follow-up to be considered by Stakeholder Engagement Sub Committee of APC. A 'Consultation / Reference group' of Council Officers and Seniors is being established to consider proposed changes and improvements.

CT05	Deliver the Justice Social Work Delivery Plan	Deliver JSW Plan	Claire Wilson		Mar-23	Amber	<p>Progress in Aberdeen City's Justice Service has been impacted by the replacement of the Carefirst recording system with D365 and the temporary withdrawal of the Level of Service Case Management Inventory (LS/CMI) risk/needs assessment tool since 03 March 2022. Despite this, the service is progressing and managing the demands of the service appropriately and within the Delivery Plan objectives.</p> <p>Following the implementation Bail Supervision/Electronic Monitoring, there has been an increase in staffing and training of Pre-Disposal Team to meet the demand of intense supervision. The Women's Services are virtually fully staffed and are providing positive support to service users. Unpaid Work hours are increasing and higher than the national average, and Throughcare and Community Payback Order Teams are meeting all deadlines in terms of National Standards and MAPPA obligations.</p> <p>The Delivery Plan Working Group will meet on 28 November 2022 and the information and feedback from that will be presented and discussed at the Performance Improvement Board meeting on 19 December 2022.</p>
CT06	Develop and implement a Transition Plan for those transitioning between children and adult social care services, initially for Learning Disabilities	Transition Plan	Kevin Dawson	Jul-22	Nov-23	Green	<p>Project Initiation Documents in place. Project Group set up. Test of Change pilot being developed in consultation with main stakeholders from schools; children's and adult services. Three strategic outcomes set. Project updates will be reported to multi-agency LD Transitions Group. Implementation Plan draft framework proposed and out for review with implementation team. Project deadline has been approved by SLT to be extended until Nov 2023. Engagement planning initiated.</p>
CT07	Develop cross sector, easily accessible, community hubs where a range of services coalesce, all responding to local need	Priority Intervention Hubs	Emma King/Claire Wilson/Lynn Morrison/Fiona Mitchellhill		Mar-23	Green	<p>Test of Change established for Get Active@ Northfield - working with Sport Aberdeen co-located services, linked with KPS03, supporting Rehab in Community, and linking with Community First objectives. Services already started are Listening Service, and Speech and Language Therapy. Pulmonary Rehab Project SO11 with LOIP linking in with site and have scoped venue for establishing new classes to help increase uptake. Project Team established have been meeting since December 2022</p>
CT08	Develop the membership and diversity of our Locality Empowerment Groups (LEGS)	Develop LEGS	Alison MacLeod	Apr-22	Mar-23	Amber	<p>LEG membership survey complete and results collated, findings indicate that number of LEG members has decreased since the pandemic and cost of living may have an impact on this too. Membership list updated. Workshops on role and remit taking place. Meetings with Senior Managers continue to review next steps. LEGs and integrated locality planning are standing agenda item on Community Empowerment Group.</p>
CT10	Deliver our Locality Plans and report on progress	Deliver Locality Plans	Alison MacLeod	Apr-22	Aug-22	Complete	<p>Annual Report produced and approved by IJB on 30 Aug 2022.</p>
CT11	Train our staff and embed the use of Our Guidance for Public Engagement	Public Engagement Training	Alison MacLeod		Mar-23	Green	<p>Development Officer (Consultation and Engagement) post filled 21 November 2022 with a view to progressing this training.</p>
CT12	Promote the use of Care Opinion to encourage patients, clients, carers and service users to share experiences of services, further informing choice.	Care Opinion Promotion	Alison MacLeod		Mar-23	Amber	<p>Development officer (Consultation and Engagement) post was filled 21 November 2022 and this project was commenced thereafter in conjunction with Graduate Intern from the Data and Evaluation team. Initial meeting held with Care Opinion in December 2022. Project plan being compiled and will likely spread into Year 2 as BAU.</p>
CT13	Finalise the arrangements for the closure of Carden Medical Practice and identify an alternative use of the building	Carden House	Emma King	01/02/2022	Mar-23	Amber	<p>A mixed model of GMS and Partnership services to occupy Carden House was approved by SLT in December 2022, consisting of Newburn Medical Practice, District Nursing Team, Health Visiting Team, CTAC and Psychological Therapies/Chaplaincy/Link Workers.</p> <p>Work is ongoing in relation to identifying funding and agreeing refurbishments. It is expected that this will be presented to NHSG AMG for approval in February 2023.</p>
CT14	Improve primary care stability by creating capacity for general practice	Primary Care Stability	Emma King		Mar-23	Green	<p>The Aberdeen City Primary Care Team have completed the sustainability study for 2022 which outlines the overall situation in General Practice across the city. The team continue to work with practices on the various challenges in terms of high demand and sustainability issues highlighted, with a particular focus on practices most at risk. The Primary Care Contracts Team in conjunction with the Primary Care Team are currently linking with the (LMC) Local Medical Council and the Scottish Government to look at improving local arrangements across Grampian.</p>

CT15	Deliver the strategic intent for the Primary Care Improvement Plan (PCIP)	Deliver PCIP	Emma King		Mar-23	Green	The PCIP Programme is at green status overall, with CTAC operating from 5-7 sites across the city (to increase to full capacity by early 2023). Vaccinations are fully delivered and Pharmacotherapy service is almost at full capacity. Urgent Care, Links Practitioners and Physiotherapists are all at full roll-out, however the Physiotherapy Service has not progressed as well as we would have liked due to challenges recruiting a highly-skilled workforce required. Bi-annual reporting to IJB/RAPC is in place.
CT16	Develop and deliver a revised Carers Strategy with unpaid carers and providers of carers support services in Aberdeen, considering the impact of Covid 19	Revised Carers Strategy	Alison MacLeod	16/03/2022	Feb-23	Complete	The final version of the Carers Strategy was approved by IJB on 31st January 2023.
KPS01	Commence strategic review of rehabilitation services across ACHSCP/SOARS/Portfolio and have an implementation plan in place to commence by April 2023	Strategic Review Rehab	Lynn Morrison/Jason Nicol	01/08/2022	Apr-23	Green	A strategic planning framework and phased timeline for the undertaking of strategic reviews across the wider rehabilitation services, drawing on learning from neurorehabilitation review has been created and will be presented to the IJB in April 2023. Programme Board to be established in coming weeks; Terms of Reference in draft. Workshops to be planned for development and co-production in February 2023.
KPS03	Explore how other partners in sports and leisure, can assist in delivering rehabilitation across multiple areas.	Rehab in Sports/Leisure	Lynn Morrison/Jason Nicol		Sep-22	Green	Sport Aberdeen Northfield site opened 26/9/22, with a plan for programmes starting in studio area and the consultation rooms. Rehabilitation services will be identified from the Strategic Review with timescales in line with the Strategic Review Implementation Plan. Funding agreed until March 2024 to give time to embed new model of working and evaluate. SALT and Listening services established in programme
KPS06	Grow and embed the COPD hotline to support people in their own home.	Grow COPD Hotline	Lynn Morrison/Jason Nicol	01/08/2022	Mar-23	Green	Respiratory Interface Group, reviewing all and prioritising respiratory projects. COPD Hotline will be prioritised as the pathways for Respiratory Projects develop such as Hospital @Home and Community Respiratory Team. Approach to include this as part of the Flow Navigation Centre
KPS07	Undertake a strategic review of the Neuro Rehabilitation Pathway	Strategic Review Neuro-Rehab	Lynn Morrison/Jason Nicol	01/07/2022	Apr-23	Green	Neurorehabilitation commission approved by SLT in December 2022, marking move to the next phase of the review (Develop Phase). Proposed change ideas captured from a series of co-production workshops are being developed and refined. Ongoing engagement and communication with wider teams across the neurorehabilitation pathway, and other HSCP / Board areas. Commission was submitted to the Portfolio Executive Leads Meeting on 23.01.2023.
KPS11	Build on our intermediate bed-based services to create 20 step-up beds available for our primary care multi-disciplinary teams (MDTs) to access.	20 Step-Up Beds	Fiona Mitchellhill	01/03/2022	Sep-23	Green	This objective will be delivered in couple of ways with the 20 beds being the aspirational target. The step-up beds at Rosewell House continue to have a positive impact in the flow of patients from Primary Care. Positive progress has been made on the test of change for GP admission beds at Woodlands Care Home which will reduce the pressure on ARI.
KPS12	Increase our hospital at home base with an ultimate ambition of 100 beds. These will be for unscheduled, older people, respiratory and cardiac pathways	H@H Beds 100	Fiona Mitchellhill	Ongoing	Sep-25	Amber	From late September 22 H@H has increased it's capacity from 20 beds to the current capacity of 35 beds (20 frailty consultant led, 5 frailty ANP led, 5 OPAT and 5 End of Life Care). The aim was to increase the capacity to 45 beds by the end of February 23. There is currently a minor delay (2-3 weeks) in meeting this trajectory due to further discussions required to commence the acute pathway, once agreement has been given around some key clinical areas it is hoped scale up on the pathway will take place steadily. Ongoing work after this as per original project plan to deliver 100 beds by Sep-25.
KPS13	Deliver the second phase of the Frailty pathway	Frailty Pathway 2nd Phase	Jason Nicol	Ongoing	Sep-22	Amber	The Frailty Pathway Oversight group has been focused on a prioritised programme plan with key objectives for the winter period. The pathway remains under intense pressure, along with the rest of the system.
KPS16	Develop a flexible bed base within the community that can respond, through secondary and primary care support, to surges in pressure particularly in winter, whilst ensuring that our fixed.	Flexible Bed Base	Claire Wilson /Fiona Mitchellhill/Shona Omand-Smith		Sep-23	Green	The review of interim and respite beds in Aberdeen City is taking place and due for completion mid 2023. The review will look at the current systems whilst considering the impact of the introduction of Woodlands Care Home. This work is also linked closely with KPS17 below, from these pieces of work, further objectives may be identified.
KPS17	Undertake a strategic review of the data, demographic and demand	Strategic Bed-Base Review	Alison MacLeod		Dec-22	Complete	Baseline data collected from Health Intelligence and analysed alongside relevant literature. Report presented to SLT 18th January.
KPS18	Working with ACC as a planning authority, create incentives for investment in specialist housing	Specialist Housing Investment	Alison MacLeod		Mar-24	Green	Specific work for Complex Care being progressed with development/asset colleagues to be presented at Finance and Resources Committee in March, which may support a model for future development across service areas.
KPS19	Help people to ensure their current homes meet their needs including enabling adaptations and encouraging the use of Telecare where appropriate	Suitable Homes	Alison MacLeod		Mar-23	Green	Planning undertaken with Bon Accord Care to develop awareness raising / training sessions to promote the use of Telecare. DAG meets quarterly and considers all major and minor adaptations to meet needs and requirements of people living in their homes.

KPS20	Respond to the national consultation on equipment and adaptations helping to shape future guidance in this area.	National Consultation Equipment/Adaptations	Alison MacLeod		Jun-22	Complete	Submitted on 2 June 2022
KPS21	Work with ACC Housing and RSLs to ensure energy efficient, affordable housing is made available to those who need it most	Efficient, Affordable Housing	Alison MacLeod		Mar-23	Green	The Integration and Housing meeting is being re-established and is where we link with Housing Strategy colleagues to contribute to planning for the availability of suitable housing for the people of Aberdeen
KPS22	Work with Integrated Children's Services to support the delivery of the Family Support Model particularly in	Family Support Model Delivery	Fiona Mitchellhill		Mar-23	Amber	Links with the ACC Children's Services Programme, Fiona is leading on specific Workstreams. Governance and reporting is via the Children's Services Programme Board.
PIH01	Reduce the use and harm from alcohol and other drugs	Alcohol & Drugs Reduction	Kevin Dawson		Mar-23	Green	Alcohol and Drug partnership meet regularly to monitor the progress of initiatives to reduce the use of alcohol and drugs. Dashboard produced and monitored weekly.
PIH02	Deliver actions to meet the HIS Sexual Health Standards	HIS Sexual Health Standards	Sandy Reid		Mar-23	Amber	An initial benchmarking exercise has been completed and a draft prioritisation plan has been put in place for NHSG sexual health. NHSG Grampian Sexual Health continues to experience a sustained increase in demand with a now reduced WTE due to challenges in filling vacancies. Demand is due to increase in symptomatic presentations, Gonorrhoea rates, abortion care requests and LARC requests. Risk register has been updated to reflect this and additional resource has been pulled from public health to support, primarily, increase Gonorrhoea rates.
PIH03	Deliver our Immunisations Blueprint.	Deliver Immunisations Blueprint	Fiona Mitchellhill		Mar-23	Green	Focus has been on delivering Covid and Flu vaccinations over the autumn/winter period. Staffing has been challenging as all NHSG and HSCP services are operating normally and there is not the same pool of staff to deliver the programme as there was during the mass vaccination response. As at 26th January 89,392 Flu Vaccinations and 73,342 Covid Vaccinations have been delivered in Aberdeen City.
PIH04	Continue the promotion of active lives initiatives including encouraging active travel.	Promote Active Lives	Alison MacLeod	Apr-22	Mar-23	Green	Ongoing work has included: 1) Facilitating connections between sport providers, Sport Aberdeen, RGU, OT and other health and social care staff for Specialist Referrals for long term conditions. 2) Community Physical Activity Plan are a kickstart/entry level opportunity to re-join or re-start any physical activity ambitions for older adults. 3)Physical Activity Academy – plans to pilot upskilling of BAC staff in Sheltered Housing in Strength & Balance exercises & delivery. 4)Link with 'Ashgrove Connects' to discuss opportunities for active travel health behaviour change opportunities within project. 5) Working in partnership with Sport Aberdeen delivering classes using PA packs with older people 6) Working in partnership to increase active travel to Foresterhill Campus
PIH05	Continue to contribute to the NHS Grampian Tobacco Strategic Plan for the North East of Scotland particularly in relation to encouraging the uptake of Smoking Cessation Services	Uptake Smoking Cessation Services	Alison MacLeod	Apr-22	Mar-23	Green	Ongoing work has included: 1) Smoking Cessation App – NHSG have purchased licenses to issue to groups 2) Reduction in second hand smoke resources to be used with training with family learning staff. 3) ASH Scotland training delivered to youth work teams in November 2022. 4) Working with Charleston School on Vaping prevention. 5) PHCs a stakeholder in review of Grampian Smoking Strategy.

PIH06	Continue to deliver our Stay Well Stay Connected Programme of holistic community health interventions focusing on the prevention agenda around achieving a healthy weight through providing advice and support for positive nutrition and an active lifestyle.	Deliver SWSC Programme	Alison MacLeod	Apr-22	Mar-23	Green	Mental Health - Grampian wide PH partnership (MH & WB Network) developing strategic framework to improve mapping of MH & WB services (non-Clinical) in Aberdeen City, with focus on gaps in perinatal mental health provision, meetings with local providers and stakeholders ongoing. Poverty Connections made between Health Improvement fund and Covid 19 recovery fund to support applications for warm spaces, food and hygiene provision. Health Issues in the Community taster sessions to be provided to LEG members. Winter Wellness programme continues to be delivered. Stay Well Stay Connected continues to be delivered, initiatives ongoing include Seaton Soup and Sannies; Boogie in the Bar, menopause support for people with autism; social isolation programmes such as Conversation Cafes and supporting men who have recently retired or suffered a bereavement. Participated in 16 days of activism against gender based violence. Locality service mapping ongoing.
PIH07	Continue to contribute to the Grampian Patient Transport Plan (GPTP) and the Aberdeen Local Transport Strategy (ALTS) encouraging sustainable and active travel.	Contribute to Transport	Alison MacLeod	01/04/2022	Mar-23	Green	Grant letters issued to Buchan Dial-a-bus and Aberdeenshire Council for our contribution to THInC in the City. Bike store installed on Rosewell site to encourage active travel by bike. We plan to contribute to the refresh of the Aberdeen Local Transport Strategy and associated Active Travel Action Plan (ATAP) when this work begins. We are currently exploring the most effective way of linking in with the Grampian Patient Transport Plan. We have met with the Programme Manager for the Health Transport Action Plan (HTAP) and agreed to join the HTAP's Access to Health and Social Care sub-group. The HTAP is also due to be refreshed so we will be included in this work. We have met with the Council officer for the ATAP and have started to promote its aspirations so that we can try to reflect these generally in our project work. We have linked with public health colleagues to ensure that this action complements other actions in the delivery plan relating to active travel.
SE01	Develop a Workforce Plan taking cognisance of national and regional agendas	Develop Workforce Plan	Sandy Reid		Nov-22	Complete	A short life working group was established comprising of leads from the various staffing groups across ACHSCP and supported by the Transformation Programme Manager for Strategy to develop the workforce plan. This group initially met every 3 weeks and then weekly in the lead up to the end of July 2022 when the initial draft workforce plan was submitted to the Programme Office. The workforce plan is aligned with the ACHSCP strategic plan 2022 – 2025 and focusses on three essential core elements; recruitment & retention, mental health & wellbeing, and growth & opportunities. A wider workforce consultation has been completed and feedback obtained which was considered alongside feedback from the Programme Office and SLT. The final version of the ACHSCP workforce plan 2022 - 2025 was approved by IJB on 29 Nov 2022. Project marked as complete and will move into implementation phase.
SE03	Continue to support initiatives supporting staff health and wellbeing	Staff Health & Wellbeing	Sandy Reid		Mar-23	Green	Continuous work ongoing to deliver health and wellbeing initiatives. Focus has recently turned to initiatives that help with winter preparedness. Funding being sought from 23/24 budget process to continue initiatives
SE04	Train our workforce to be Trauma Informed	Trauma Informed Workforce	Sandy Reid		Mar-23	Amber	Updates being compiled across various staffing groups to establish specifics in relation to % of staff trained. Evaluation and performance measures also to be explored.
SE05	Support the implementation of digital records where possible	Digital Records	Alison MacLeod		Mar-23	Green	Implementation of Morse to Community Nursing completed. Interfaces outstanding and being progressed despite challenges in relation to Information Governance. Evaluation of the implementation to Community Nursing started and due to be presented at IJB in April. RAG Green due to progression of implementation and the evaluation. Pan Grampian discussion on the possibility of Morse being implemented across Community AHP and Community Nursing Services ongoing with Chief Officers and Chief Finance Officers.
SE07	Seek to expand the use of Technology Enabled Care (TEC) throughout Aberdeen.	Expanded Use TEC	Claire Wilson/Shona Omand-Smith		Mar-23	Green	All Care Searches being reviewed for the appropriateness of TEC input. Use of TEC a focus of the Social Care Sustainability work being reported through Whole System Decision Making Group. SRS recruited to Care Technologist post and have purchased devices for the TEC lending library. SRS plan to launch Digital Hub in February. Balnagask Court TEC project in discovery phase with review of current systems and requirements ongoing. Pilot of Everon equipment at Stocket Parade planned for Feb 23. Project initiated for the replacement of meal ordering system in very sheltered housing. The use of Komp devices within TEC projects being explored. Workshop on refreshed TEC strategy held in December.

SE08	Support the implementation of the new D365 system which enables the recording, access and sharing of adult and children's social work information	Implement D365	Claire Wilson		Jul-22	Green	System Went live on the 17th of October . Close board for this phase of the project (Microsoft engagement) was 18th of November This was accepted by all members to close Microsoft engagement for this phase System is now BAU Current areas of focus for the team are •Reporting •Lone working •Retention
SE09	Deliver a single point of contact for individuals and professionals including a repository of information on health and social care services available, eligibility criteria and how to access	SPOC for Individuals/Professionals	Alison MacLeod		Mar-23	Amber	Life events to focus on have been identified- Substance misuse and mental health. Key stakeholder meetings held and user journeys have been mapped with substance misuse. Designed online alcohol self referral form, which has been approved by Integrated Alcohol Service (IAS). Benchmarking completed.
SE11	Explore ways we can help people access and use digital systems	Access to Digital	Alison MacLeod		Mar-23	Green	The major project bridging the digital divide is AGILE (Aberdeen Guide to Independent Living and Enablement. The digital version is now completed. The Hardcopy version is indevelopment. The Team is working with Care Management a possible place in the digital hub at the Quay where we hope to have other projects promoted including Life Curve and an Analysis Survey to identify the digital gap and need. Promotion to increase local providers in programs such as Abilitynet, Silver City Surfers, City libraries, ECPC, Steering group. Well being coordinators are supporting the ACC digital steering group in promoting in community level.
SE12	Develop and deliver Analogue to Digital Implementation Plan	Analogue 2 Digital	Alison MacLeod		Mar-23	Green	Approval at Project Board for: 1) To remain with the recommended option for digital ARC procurement while progressing the pre-rollout activities that will be required regardless of the adopted procurement option. 2) To order Tunstall Hybrid and Digital alarm units and not to add to the current Possum devices stock unless preferred devices could not be delivered on time. The PB Finance sub-groups is working on organising the required fund for the programme. The project continues to liaise with the Digital Office as an early adopter in the Shared ARC programme. The tender is anticipated to be launched early 2023. Grouped Housing pilot site survey was conducted on 18th November with a follow up meeting to identify requirements. NB: project is ongoing and already features in Y2
SE13	Monitor costing implications and benefits of Delivery Plan actions ensuring Best Value is delivered	Financial Monitoring	Chief Finance Officer		Mar-23	Green	Regular reporting of the forecasted budget position to Senior Leadership Team, Risk, Audit and Performance Committee and the IJB Committee continues. The Delivery Plan Review will form part of the updated MTFF. This will be scrutinised by the Senior Leadership Team prior to being formally presented to the IJB in February 2023.
SE15	Develop proactive, repeated and consistent communications to keep communities informed	Community Communications	Martin Allan		Mar-23	Green	Communications staffing now resolved until March 2023. Two members of staff now in post - one for external and one for internal communications. Secondment of 2nd adviser expires at end of March 2023. Ongoing conversations around handover and cover for internal/social media comms.

SE16	Continue to deliver on our commissioning principle that commissioning practice includes solutions co-designed and co-produced with partners and communities	Deliver Commissioning Principles	Shona Omand-Smith			Green	<p>IJB approved the extension of the End of Life Beds at Rubislaw Park Nursing Home to allow a further evaluation of the pathway to take place. The pathway has been opened further to Oncology and Haematology. Initial meetings have been scheduled to discuss and map Out of Hours and weekend admissions to the pathway. Discussions have taken place in terms of the GP arrangement at Woodlands Nursing Home for interim and respite beds. Initial meetings have been held with Scottish Government following the successful pathfinder application for Getting it Right for Everyone (GIRFE). The 2 areas of focus are around Transitions and older adults/frailty. Letters have been issued to Grant Funded services for applications of grant funding for the year April 2023 - 2024. Business Cases have been completed and submitted for the approval of the funding. Work has begun on the intergenerational living work with RGU and initial meetings have taken place.</p> <p>□ Work is progressing with Aberdeenshire around standardising our Grant Funding Process, quarterly reviews are now being undertaken and a standard template being developed to apply a consistent approach across all reviews hopefully making things easier for local providers. A commissioning project plan has been developed to identify future commissioning work and any links with other programmes/projects.</p>
SE17	Continue to transform our commissioning approach, building on the work we undertook with our Care at Home contract, developing positive relationships with providers, encouraging collaborative approaches and commissioning for outcomes	Transform of Commissioning Approach	Shona Omand-Smith		Mar-23	Green	<p>IJB approved the extension of the End of Life Beds at Rubislaw Park Nursing Home to allow a further evaluation of the pathway to take place. The pathway has been opened further to Oncology and Haematology. Initial meetings have been scheduled to discuss and map Out of Hours and weekend admissions to the pathway. Discussions have taken place in terms of the GP arrangement at Woodlands Nursing Home for interim and respite beds. Initial meetings have been held with Scottish Government following the successful pathfinder application for Getting it Right for Everyone (GIRFE). The 2 areas of focus are around Transitions and older adults/frailty. Letters have been issued to Grant Funded services for applications of grant funding for the year April 2023 - 2024. Business Cases have been completed and submitted for the approval of the funding. Work has begun on the intergenerational living work with RGU and initial meetings have taken place.</p> <p>□ Work is progressing with Aberdeenshire around standardising our Grant Funding Process, quarterly reviews are now being undertaken and a standard template being developed to apply a consistent approach across all reviews hopefully making things easier for local providers. A commissioning project plan has been developed to identify future commissioning work and any links with other programmes/projects.</p>
SE18	Focus on long term contracts and more creative commissioning approaches such as direct awards and alliance contracts which will provide greater stability for the social care market	Long Term and Creative Contracts Focus	Shona Omand-Smith		Mar-23	Green	<p>IJB approved the extension of the End of Life Beds at Rubislaw Park Nursing Home to allow a further evaluation of the pathway to take place. The pathway has been opened further to Oncology and Haematology. Initial meetings have been scheduled to discuss and map Out of Hours and weekend admissions to the pathway. Discussions have taken place in terms of the GP arrangement at Woodlands Nursing Home for interim and respite beds. Initial meetings have been held with Scottish Government following the successful pathfinder application for Getting it Right for Everyone (GIRFE). The 2 areas of focus are around Transitions and older adults/frailty. Letters have been issued to Grant Funded services for applications of grant funding for the year April 2023 - 2024. Business Cases have been completed and submitted for the approval of the funding. Work has begun on the intergenerational living work with RGU and initial meetings have taken place.</p> <p>□ Work is progressing with Aberdeenshire around standardising our Grant Funding Process, quarterly reviews are now being undertaken and a standard template being developed to apply a consistent approach across all reviews hopefully making things easier for local providers. A commissioning project plan has been developed to identify future commissioning work and any links with other programmes/projects.</p>
SE19	Continue to deliver ethical commissioning in relation to financial transparency and fair working conditions for social care staff as well as progressing implementation of Unisons Ethical Care Charter.	Delivery of ethical commissioning	Shona Omand-Smith		Mar-23	Green	<p>A review of Unisons Ethical Care Charter is being scheduled for the project team to revisit and ensure alignment with ongoing commissioning projects.</p>

SE20	Develop an interim solution for the provision of health and social care services within the Countesswells housing development and work on the long-term solution	Countesswells Housing Development	Emma King/Alison MacLeod	01/04/2020	Mar-23	Green	A unit at the new retail site at Countesswells has been purchased by NHS Grampian. Initial work has been done to identify suitable services to operate from the unit. We are in the process of commissioning the services of a design team to provide a proposed plan and costs. Initial plans for two consultancy rooms with supporting space have been approved by the leadership team. Our consultant architects are now producing a full design and costing for the work. A project team is to be established to finalise the configuration of services that will operate from the facility. An HAI-Scribe infection control assessment is being carried out. The current position is that it won't be able to accommodate any services that generate clinical waste, discussions are ongoing. A paper on the works required to fit out Countesswells is due to go to NHS Grampian's Asset Management Group and SLT early in 2023.
SE21	Continue to review and update the Primary Care Premises Plan (PCPP) on an annual basis.	Primary Care Premises Plan	Emma King/Alison MacLeod	01/03/2022	Mar-23	Green	A wide range of colleagues from across Grampian were involved in contributing to the 2022 update. This was submitted to the July AMG and approved. They have instructed the Primary Care Premises Group to carry out a major overhaul of the plan for the 2023 update. This has been reported to the PCPG and remitted to its plan sub-group for action. We are scoping the extent of work that is required to provide the level of detail that AMG expect for the 2023 update. A single workshop to review the premises requirements of all GP Practices has been suggested and is being explored as a feasible way to deliver what is required for the 2023 update. An action paper was drafted which gave all 6 sectors who contribute to the PCPP a guide on how to carry out this work. This was distributed to PCPP sub-group members for action in December 2022.